

KEUKA WATERSHED IMPROVEMENT COOPERATIVE  
MINUTES JULY 24, 2017  
BARRINGTON TOWN HALL

Chair Steve Butchko called the meeting to order at 8:05pm following the KLOC meeting.. The commissioners present were Steve Butchko, (Wayne), Anne Green, (Hammondsport), Arnie Sorensen (alternate Milo), Illig, (Pulteney), Pat Killen, (Jerusalem), Leigh Mackerchar, (PennYan), John Webster, (Urbana), Nate Olney (Barrington). Manager Jim Balyszak was present. Guests who signed in were Bill Laffin, Tim Cutler, Richard Osgood, Bill Weber, Sue Lange and Mark Morris.

The minutes of June 26,2017 were reviewed and approved on motion of Butchko, second by Mackerchar. The Bookkeeper's report was reviewed with the bill from Yates County for April and May for \$7058.21 was approved on motion of Green and second by Killen.

Contract Manager Report: DSD will turn our inspections into pdf files and adding digital signatures for all 7 inspectors for \$2790. On motion of Illig and second by Webster it was approved. Inspection reports to each municipality were distributed. A FOIL request has been made by Bill Laffin for the inspection data for each municipality and KWIC compared to the previous year to be made available to the public. It was agreed that the lack of public access has been an oversight and will be corrected.

Jim Balyszak presented the new contract for services by Yates County Soil and Water effective July 24 through December 31, 2017 at a rate of \$149.38 per unit of services. Additionally an Indemnification Clause and an Insurance Clause were included in the contract. On motion of Killen, second by Illig the contract was approved.

Other Business: Insurance: the change over to NYMIR is effective 9/1/17. Penn Yan and Hammondsport which do not have NYMIR as a carrier need to determine if their carrier will cover KWIC decision.

DEC Grant - We did receive the \$32,000 requested to deal with the Starry Stone Wart infestation.

Record retention: moved by Illig and seconded by Killen: KWIC shall maintain digitally created records in their native digital format for the legally proscribed retention period of the record and The KWIC shall maintain all digital records adhering to the guidelines set forth in the regulations of the Record Retention and Disposition Schedule. Further Pat Christensen is named as Records Officer. Carried.

Chair Butchko proposed the 2018 Budget

Proposed budget on next page

Green moved and Illig seconded adjournment at 8:40 pm

Next Meeting August 28, 2017 at Wayne Town Hall 7:00

KWIC tentative budget for 2018:

INCOME:	8 municipalities @ \$5200	\$41,600
	license fee	300
	total	\$41,900
EXPENSES:		
	320 Treasurer	\$1500
	321 records officer	1000
	327 web domain	450
	329 Education / training	300
	330 Legal	--
	331 Tech - Contract	3600
	332 Liability Insurance	3200
	338 Misc	--
	337 Contract Manager	35000
	Total	45050
	Unfunded balance	(3150)