

DRAFT
KEUKA WATERSHED IMPROVEMENT COOPERATIVE
MINUTES - May, 22, 2017
TOWN OF MILO

Chairman Steve Butchko called the meeting to order at 8:35PM, after the KLOC meeting. Commissioners present were Butchko(Wayne), Leslie Church (Milo), Mark Illig (Pulteney), Nate Olney (Barrington), Anne Green (Hammondsport),Patrick Killen (Jerusalem), Leigh Mackerchar (Penn Yan), John Webster (Urbana), Colby Peterson, contract manager from Yates Soil and Water was present. Guests who signed in were Mark Morris , Dennis Carlson, Jeff Cedarstrand, and Andy Sprague of Sprague Insurance.

The Minutes of April 24, 2017, sent by email were approved on motion of Butchko, second by Killen. On motion of Church and second by Illig the bill from attorney Harter, Secrest and Emery for \$1316 for “making KWIC an entity under NYS law” for the purpose of applying for grant for starry stone wart abatement was passed.

The Bookeeper’s emailed report was approved on motion of Green, second/Church.

Manager’s report. Colby Petersen gave each municipality the latest numbers for its inspections. The Department of Health has confirmed that we do have a waiver for the basic septic system design. We do need to have one designed by an engineer. All inspectors attended the KWIC training session May 16th. During that session it was discussed that the data base needs some updates, especially dealing with pictures. Colby was authorized to contact Scott Demin of DSD Web Works to get a quote on the cost of these upgrades. The class as required by NYS Law to train new Inspectors will be in Potter July 12th.

Liability Insurance - Our concern is whether decisions by KWIC managers and Board are covered. We decided to ask Yates Soil and Water (managers) to name KWIC as a co-insured and indemnify us. In the meantime Sprague Insurance gave us a quote from NYMIR of \$2400. We would cancel the current Policy with Selective Insurance which was left over from having an office, equipment and employees. This was accomplished on motion of Illig and second by Butchko.

There was a short discussion of the appeals procedure for KWIC decisions. We do not have anything formal at this time. However decisions by Inspectors are appealed to the Manager. So far that has been sufficient.

Finally a short discussion of the keeping the permanent KWIC files other than inspections records took place.

Adjourned at 9:05 pm Next meeting June 26, 2017 at Penn Yan. There will not be a KLOC meeting.