

KEUKA LAKE WATERSHED COOPERATIVE MINUTES MONDAY SEPTEMBER 22, 2014 TOWN OF MILO

The following board members were present Stephen Butchko (Wayne), John Webster (Urbana), Leslie Church (Milo), William Weber (pulteney), Fred Wright (Barrington), Anne Green (Hammondsport), Patrick Killen (Jerusalem), Leigh Macherchar (Penn Yan). Jim Balyszak and Colby Peterson of Yates County Soil and Water Division (KWIC Manager) were also present. Others signing in were Al Wahlig, Mark Illeg, Wayne Hand, Bill Laffin, Dennis Carlsen, and Mark Morris.

Chairman Butchko called the meeting to order at 7 pm and led the Pledge to the flag. The minutes of August 25 were approved with the change of Weber for Jones for moving adoption of the July minutes .

The Bookkeeper’s report was reviewed and discussion followed on the need for liability insurance and its premium, other items which will be needed to be adjusted. Butchko will work with the bookkeeper to present a 2015 line item budget at the October meeting. The report for September was approved on motion of Church and Weber.

Contract Manager report was presented by Colby Peterson. Each Municipality was given a copy of its summary report of inspections. The Manager’s Time Record for August and September was

| Activity | units | hours | contacts |
|--------------|-------------|-------|----------|
| Assistance | 4.166666667 | 8 | 17 |
| Plan Review | 9 | 18 | 9 |
| Evaluations | 17 | 34 | 17 |
| meeting prep | 1 | 2 | 1 |
| meeting | 2 | 4 | 2 |

training prep, training, existing dwelling replacement, Modification, Penn Yan report: no activity.

He held an inspectors’ meeting September 10 and together they: # established a minimum standard for dry well covers; #kept the one page application, but update the fee schedule; #Eliminate the Zone 1 plumbing inspections except for property transfers; #create a fillable application form on line; #change the paperwork flow to: do evaluation in field with KWIC and Engineer, Engineer sends plan and application to KWIC, KWIC uploads application and KWIC sends back to Muny for watershed inspector and Code Enforcement Officer. #Changes to data

base needed, #add electronic signature to save scanning step, #ability to email from the print screen.

The Board accepted the report and authorized Colby to work with the web site manager (Radigan) and DSD's Deming to make the appropriate changes.

Keuka Lake Looking Ahead: Bill Laffin spoke on the new law concerning invasive species which will require all boats to clean, drain, dry when leaving public boat launches. The DEC has one year to develop the guidelines. Butchko distributed copies of six pieces developed through the Sustainable Keuka Project on: Smart Growth, Preserve Agriculture, Preserve Viewsheds, Steep Slopes, Sustainable Building, Water Quality. Each Munny is welcome to copy and distribute.

Chairman Butchko was authorized to find an attorney whose full time practice is Municipal Law in New York to discuss KWIC's Legal Status. We also distributed a copy of our old Review Committee (Appeals) to be discussed and changed at the October Meeting.

Finally Colby was asked to prepare copies of the Policy and Practices and Pulteney 's Weber asked to draft a new Waste Water Local Law. These will be sent out so we will all have it at October Meeting to begin our review of each.

The meeting adjourned at 8:00pm on motion of Weber and second by Webster.

The next meeting is October 27 in Penn Yan.