

KEUKA WATERSHED IMPROVEMENT COOPERATIVE
SPECIAL MEETING MINUTES MARCH 6, 2014
TOWN OF JERUSALEM

Chair Butchko called the meeting to order at 9 am. The pledge was said. In attendance were Butchko (Wayne), Webster (Urbana), Illig (Pulteney Alternate), Wright (Barrington), Green(Hammondsport), Killen (Jerusalem), R. Church (Penn Yan), not represented , Milo. Guests were, Rich Stewart, Leigh Mackerchar, Al Wahlig, Tom Close. Paul Bauter, Manager was also in attendance.

First Item of business was the Resolution for Contract Manager. Phone calls were made to each bidder: Fagan Engineers and Yates County Soil and Water to clarify points in their bids. Fagan was not agreeable to not doing design in the Keuka Watershed and Yates did agree not to go over \$25000 without approval. Motion by Hammondsport (Green) and second by Jerusalem (Killen) to accept Yates County Soil and Water bid for KWIC Manager carried.

Webster (Urbana) moved and Wright (Barrington) second to accept the Responsibility Chart. Carried.

We were unable to again deal with Office Rules and Policy and Procedures generally because of what to do with non zone 1 systems.

Next meeting will be March 24, 2014 - Town of Barrington.

Secretaries note; We will have NYS Boards of Health from Yates and Steuben at the meeting which may help with finalizing Office Rules, Policy and Procedures, Flow Chart, review office closure sheet. Paul Bauter will have his last day of work March 28.