

KEUKA WATERSHED IMPROVEMENT COOPERATIVE
MEETING MINUTES, FEBRUARY 24, 2014
VILLAGE OF PENN YAN

Chair Butchko called the meeting to order at 7:00 p.m. In attendance were Butchko (Wayne), Webster (Urbana), L. Church (Milo), Illig (alternate, Pulteney), Wright (Barrington), Green (Hammondspport), Killen, (Jerusalem), Stewart (alternate Penn Yan), Guests were Al Wahlig, Ken Christensen, Dennis Calson. KWIC Manager was also present. The Pledge to the flag was done.

Minutes as mailed of the January 27, 2014 were amended to reflect that the offer by Yates County Soil and Water to update Real Property data for both counties for \$475 on an ongoing basis was accepted. The mailing address for KWIC is : KWIC; c/o Pat Christensen, KWIC Bookkeeper; 137 Main St.; Penn Yan, NY 14527. The minutes were accepted as amended.

The Bookkeeper's report was accepted as submitted by email.

Manager's Report: As expected things are slow with the ground frozen but most inspectors are catching up on paper work. The office will close February 28, arrangements were made for municipalities to pick up their records. Also discussed was future website updates will go through the KWIC chair and minutes will be sent to the web master by the KWIC Secretary. The Chair will also draw up the agenda with consultation with the manager and send it out by the Friday preceding the meeting.

Other business:

Opening the bids for the contract manager. There were two bids: Fagan Engineers and Yates County Soil and Water. Copies of the bids were made and distributed. The Board discussed them. There concerns as to whether either bid would accept a cap of \$25000 per year and whether Fagan Engineers would agree not to do work in the watershed.. Fagan's bid was \$100 and Yates County was \$145. An effort was made to settle this by a motion by Killen and second by Green: Accept the Yates County bid because of its knowledge and expertise, its familiarity with the KWIC and the watershed with a\$25000 cap. The motion failed 4 to 3, seemingly because we did not know if Yates would accept the cap and we didn't know if Fagan would agree not to do inspections. It was agreed that the chair would contact the bidders to clarify these issues. The Board agreed to meet March 6 at Jerusalem at 9:00am.

Resolutions for Office Rules, Policy and Procedures, responsibility chart and applications fees were discussed but tabled until the March 6 meeting.

The Local Municipal Information forms were distributed.

Special Meeting March 6, Jerusalem; Next regualr meeting March 24, Barrington.